Barrett Township Supervisors
Minutes of Regular Meeting on August 12, 2026 – 6:30 P.M.

A regular meeting of the Barrett Township Supervisors was held on Wednesday August 12, 2026, at the Administrative Offices (BARC) at 1200 Route 390 in Cresco, PA.

Present: Grant Hilfiger, Bill Pipolo, Darryl Speicher, Sean Anlauf, Patti O'Keefe, Todd Weitzman, Janine Sopko, and the public.

1. The meeting was called to order at 6:30 P.M. by Grant Hilfiger.

2. Grant Hilfiger opened the meeting with the Pledge of Allegiance.

3. Grant Hilfiger asked if there was any public comment on the agenda, Hazel Gifford asked about the $2000.00 donation to PARC. She wanted to know if there was going to be a decision made Grant mentioned that Patti had more information on that when they get to that later in the agenda. Grant also said he thinks it is nice to see people visiting the area.

Hazel Gifford also asked about the Contract with the Aubrey Group, she wanted to know if there was going to be a discussed or a decision made today, Grant said discussion with possible decision.

4. Grant made a motion to approve July 22, 2026, meeting minutes, Patti seconded the motion. All supervisors said aye.

5. Grant made a motion to approve July 22, 2026, bills, William seconded the motion. All supervisors said aye.

6. Grant made a motion to approve July 29, 2026, bills, William seconded the motion. All supervisors said aye.

7. Grant made a motion to approve August 5, 2026, bills, William seconded the motion. All supervisors said aye.

8. Grant made a motion to approve payroll from July 22, 2026, William seconded the motion. All supervisors said aye.

9. Grant made a motion to approve payroll from August 5, 2026, Sean seconded the motion. All supervisors said aye.

10. Grant made a motion to approve July 2026 PMRPD Barrett Report, Sean seconded the motion. All supervisors said aye.

11. Grant made a motion to approve July 2026 PMR EMS Barrett report, Patti seconded the motion All supervisors said aye.

12. Grant made a motion to approve July 2026 Monroe County Control Center Overdose Report; Darryl seconded the motion. All supervisors said aye.
13. Grant made a motion to approve the July 2026 Barrett permits issued. Sean seconded the motion. All supervisors said aye.
14. Darry made a motion to approve the July 2026 Road report; Patti seconded the motion. All supervisors said aye.

15. Grant made a motion to approve the July 2026 treasurers report. Darryl seconded the motion. All supervisors said aye.

Old Business:

Skywood Park: Patti spoke about the $2,000.00 donation to the Parc Committee for the new baskets for disc golf at Skywood Park. She said the Parc Committee is hoping to expand the area for different skill levels. Patti stated that Paradise Township Maintenance will be installing the baskets and that Paradise Township will also be contributing to it. Grant did speak about previous conversations regarding handicap access and that Barrett Township does have funds set aside for open space. Patti made a motion to approve the donation of the $2,000.00 donation; Darryl seconded the motion. All supervisors said aye

Christine Esposito asked about the kiosk that Paradise Township is going to put in at Seven Pines Park. She asked how much money Paradise is going to ask for from Barrett to help pay for that and what the kiosk is for. Patti said it is for people to put information on, like the ones at Ice Lake and the Dog Park. Christine said she will check out the meeting minutes from Paradise Township.

Estimate for new truck body for truck 6:

Grant spoke about the truck body and the two proposals received from E.M. Kutz, inc. for $10,600.00 and from Bradco Supply Company for $10,632.00. Grant made a motion to purchase the truck body from E.M. Kutz, Inc for the price of $10,600.00, Darryl seconded the motion.
All supervisors said aye

PARC update on Pickleball Courts:

Patti said the PARC Committee has discussed the idea of pickleball courts for a long time. They were going to go with Sport Court of PA. But after the attorney for Paradise Township looked over the information it was decided to continue looking. Sport Court of Pa is just the contractor they don't do the work.

Frank DelNero asked about Keystone, a local company in town. Patti said she spoke to them about it and they said they only do the servicing, but they don't do the setup and fencing. A resident asked if they were going to bid it out. Darryl responded that it will be announced to the public.

Planning Commission – Right of Way:

The board discussed updates to an ordinance regarding right-of-way requirements, with Patti explaining that most roads currently have 33-foot right-of-ways as required by PennDOT and Liquid Fuels, while some have 40-foot right-of-ways. The Planning Commission recommended attaching a list of existing roads to the ordinance rather than changing them to 50-foot right-of-ways and suggested including grass in the list of items not allowed in roadways. The board also discussed notice provisions for vehicle towing from right-of-ways, with Todd raising concerns about defining emergency situations, though the group agreed the current wording was reasonable. Grant said this is still in discussion and on going to another meeting.

New Business:

Contract with Aubrey Group:
Grant spoke about how helpful the Aubrey Group was for the township recently. Grant recommended using the Aubrey Group with help for the future grants at the hourly rate for 2026 of:

Project Executive	$253.00
SME/Director	$241.00
Project Manager	$177.00
Senior Research Analyst	$137.00
Research Analyst 2	$113.00
Research Analyst 1	$56.00

Grant said they offer help with what grants we are eligible for and how to spend the money wisely. He said they do reports for grants and help with the process with what we will need. Grant said we already have $10,000.00 in our budget. Grant said the Aubrey Group gave a slightly better price.

Grant made a motion to approve the contract for the Aubrey Group and sign the consulting agreement to work towards Grants. Sean seconded the motion. All supervisors said aye.

Hazel Gifford asked about grant writing and that it was included in the pay for the new administrator. She wanted to know if the township is no longer doing grant writing.
Grant explained that grants will still be made in the office. The Aubrey group is going to do research. The office will still be gathering information, and we will also do little grants in house. Billy mentioned years prior they used Penn Strategies for the cost of $30,000.00. and they still had to do work in house for grants. Chris Gifford asked where they are located. Grant responded with they are Barrett township residents, but the business is located in NJ.

Recording Secretary:
Grant made a motion to switch Janine Sopko from assistant recording secretary to main recording secretary. Darryl seconded the motion. All supervisors said aye.

Assistant Recording Secretary:
Grant made a motion to make Morgan Seese the assistant recording secretary. Darryl seconded the motion. All supervisors said aye.

Riley & Company:

Grant made a motion to sign the letter from Riley & Company CPA. to finalize the 2025 audit and return the letter. Darryl seconded the motion. All supervisors said aye.

Outdoor AED System:

Grant spoke about Aliver Foundation. The Aliver Foundation reached out to Barrett Township Supervisors to donate an outdoor AED. Todd brought up the concern about using the AED machine, and that if someone needed to use it, they would need to call 911(Control Center) to get a code to open the machine. The control center requires the township to indemnify them due to legal reasons. Grant made a motion to approve the outdoor AED System; Darryl seconded the motion. All supervisors said aye.

Ordinance for Supervisors Compensation:

Patti spoke about the increase the state gave to newly appointed supervisors as of 2024. She said that the supervisors pay now is $1,875.00 and that newly appointed supervisors would receive $3,145.00 after 2024. Grant said that 2 supervisors do not take the pay, and that it would be costly to the township if the pay was increased after he has been trying to save the township money.

Sara Kelly asked if the 2 new appointed supervisors would get the pay increase at the next election. Patti responded that they would have to be appointed or elected after the ordinance is adopted. Todd said it would not be retroactive.

Sara Kelly asked if there was a way to write the ordinance so that it could be adjusted when the new supervisors get allected. Todd said no, they are not allowed to do that.

Grant said he is against it, but that it was up to the other supervisors.

Gary Pope spoke about the ordinance, and that all the supervisors should take the higher amount.

Grant said he would not make a motion; Patti made a motion to adopt the ordinance to pay the incoming supervisors the $3,145.00. No other supervisors seconded the motion. The motion was declined.

Assistant write to know officer:

Grant made a motion to appoint Janine Sopko as the assistant write to know officer; Darryl seconded the motion. All supervisors said aye.

Estimate for Mini Excavator:

Grant spoke about the mini excavator parts the maintenance department needs. He read the 4 quotes that were given to Shane in the Maintenance dept.

Caterpillar	$6,152.02	No shipping, but nees to sourced from another dealer location
Texas Final Drives	$2600.00 + shipping - 0 in stock	no response
Final Drive Parts	$2370.00 + free shipping - 2 available	2 - 3 weeks before we would see anything
Mini Final Drives	$2875.00 Free shipping - 2 available	has 12 on shelf and a 2yr warrenty and lifetie limited/pro rated warranty.

Grant made a motion to purchase from Mini Final Drives. Darryl seconded the motion. All supervisors said aye

Events in Barrett Township:

Grant read about the events happening in Barrett Township. Darryl spoke about the Historical Society events.

AUGUST 2026

- **Sun. August 23 – The Train is coming**
  12:00pm – 4:00pm – Barrett Township Historical Society - Cresco Train station. Steamtown Excursion Train arrives approx. 12:30 and leaves at 2:30pm
- **Thur. August 27 – Pocono Mountain Regional EMS - Roundup**
  5:30pm – 9:00pm – Skytop Lodge - $80.00 per ticket, includes BBQ Buffet, H'ordeurves, Dessert and a cash bar. And don't forget about Entertainment.
  For more information visit pmrems.org/events

SEPTEMBER 2026

- **Sun. September 13 – Annual Golf Tournament**
  12:00pm – 6:00pm - Rotary Club of the Pocono Mountains
  Annual Golf Tournament – Shot Gun start with Dinner Buffet at Skytop Lodge.
  For more information or visit rotarypoconos.com
- **Sat. September -12 – Clean-Up**
  8am – 12pm -Barrett Township Maintenance Building
  Last Township Clean-Up for 2026. Visit the Barrett Township website for more information.
  Barretttownship.com
- **Sat. September 12 – Annual Pig Roast**
  1:00pm – American Legion post 922 Cresco, pa.
  Raffles, food & drink, family event. $25.00 per person/kids 10 & under free.
- **Sat. September 19 – Spaghetti Dinner**
  4:00pm – 7:00pm – Mountainhome United Methodist Church
  Spaghetti Dinner $10.00 includes dessert & beverage. Take out available
  For more information call 570-595-2077

OCTOBER 2026

- **Sat. October 3 – Fall Festival**
  12pm – 4pm - Fall Festival at High Acres – Pavilions 2 & 3
  More information in the coming months.
- **Fri. October 16 – Revolutionary War in Pennsylvania**
  2:00pm – 3:00pm – Barrett Paradise Friendly Library
  The Barrett Township Historical Society presents Author John L. Moore

- **Sun. October 18 – Halloween Parade**
  Barrett Halloween Parade (Rain Date Oct. 25th)
  2:00pm – Route 390 from the BARC building to Brutzman Rd.
  for more information visit rotarypoconos.com

NOVEMBER 2026

- **Sun. November 8 – Veterans Day Ceremony**
  12:00 – 3:00pm - High Acres Veterans Day Ceremony
  More information to follow in the coming months.
- **Sat. November 14 – BARC Holiday Craft Fair**
  10am – 3pm Call 570-595-2602 x 4 -Janine for more information.
- **Fri. November 20 – Quilts of the Revolutionary Period**
  2:00pm – Barrett Paradise Friendly Library
  Barrett Historical Society presents Jackie Magann a bicentennial living history volunteer at Valley Forge National Park. Open to the public

DECEMBER 2026

- **Fri. December 4 – Annual Tree Lighting**
  6:00pm - Rotary of the Pocono's – Annual Holiday Tree Lighting at BARC.
  Live music, treats, goodies & Santa. For more information visit rotarypoconos.com

- **Sat. December 12 – BARC Breakfast with Santa**
  9am – 11am Join us for a Free breakfast with Santa at BARC.
  Please call 570-595-2602 x 4 to register
- **Fri. December 18 – Colonial Christmas Gathering**
  2:00pm – 4:00pm – Barrett Paradise Friendly Library
  Join the Barrett Township Historical Society featuring holiday refreshments, local history present, and community fellowship. Free admission.

Public Comment:

- Lynn Wassel from Blue Ridge Communications spoke about upgrading from coax to fiber and that there are a couple of streets that they are going to be working on. She mentioned that she did reach out to Shawn Leidy about the work. Grant asked what roads would be affected. She said Grace ave. and Oak Ridge. She said the engineer will give them the prints as they come in. Grant asked the timeline and the contractor Justin Leppy said it should be within 14 days after they receive the permits. Grant asked to be notified so that the maintenance department could be kept up to date. Lynn also asked about the bond and escrow. Grant told her to continue communication with Shawn.
- Gary Pope spoke about the concert in the park and the five villages concert and that it is a great thing for our community.
- Grant and Todd spoke about Clarke lot combination plan, and that it just needs to be signed.
- Mark Fisher asked about sidewalks in the township, Grant and Todd talked about different locations and that different engineers require it and some do not.
- Mark Fisher also asked if all the supervisors could reach out to Penn Dot to have 390 & 447 paved. And Grant added the school zone.
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Executive Session:
Grant asked if there was a need to go into executive session, all said no

Adjournment:
Grant made a motion to adjourn the meeting; Darryl seconded the motion. All supervisors said aye. Meeting was adjourned at 7:37pm