BARRETT TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
Monday, January 5, 2026 – 9:00 A.M.

1. Call to Order

By Township Solicitor (for purposes of Chair nominations).

2. Pledge of Allegiance

3. Acceptance of resignation: Kelly Slinger as Supervisor

4. Election of Officers – 2026

- Elect Chairman
- Elect Vice-Chairman
- Appoint Secretary
- Appoint Assistant Secretary

5. Township Staff Appointments and Re-Appointments – 2026

- Administrative & Operations Director
- Assistant Treasurer
- Maintenance Superintendent/Roadmaster
- Assistant Maintenance Superintendent/Roadmaster
- Chief Administrative Officer of the Non-Uniform Pension Plan
- Township Engineer
- Alternate Township Engineer
- Bookkeeper
- Sewage Enforcement Officer
- Alternate Sewage Enforcement Officer
- Zoning Officer
- Alternate Zoning Officer
- Building Code Enforcement Officers
- Recording Secretary
- Right-to-Know Officer
- Assistant Right-to-Know Officer
- Grant Writer
- Emergency Management Coordinator
- Assistant Emergency Management Coordinator
- Vacancy Board Chair

6. Volunteer Board Appointments – 2026

Planning Commission

- Re-appointment for term ending 12/31/2028
- Continuing members listed for public record
- Alternate member noted

Zoning Hearing Board

- Re-appointment as voting member (term ending 12/31/2027)
- Continuing voting members
- Alternate member

PARC (Pocono Area Recreation Committee)

- Township Representative

Environmental Advisory Council

- Re-appointments for terms ending 2026 and 2027

UCC Appeals Board

- Re-appointments to one-year terms
- Vacancy noted

Property Maintenance Appeals Board

- Re-appointments to one-year terms
- Vacancy noted

Architectural Review Committee

- Re-appointments to one-year terms

High Acres Park Committee

- Re-appointments to one-year terms

7. Departmental Administrator and Supervisor Assignments – 2026

(Appointment of Supervisors responsible for the following departments/committees)

- Administration
- Police Department
- Fire Company
- Maintenance
- High Acres Park Committee
- Council of Governments (COG)
- Library Board
- Environmental Advisory Council
- PMR Ambulance Board
- Administrative & Recreation Center (ARC)
- PARC

8. Appointment of Solicitors – 2026

- Solicitor for the Board of Supervisors
- Alternate Solicitor for the Board of Supervisors
- Solicitor for the Zoning Hearing Board
- Solicitor for the Planning Commission
- Alternate Solicitor for the Planning Commission
- Solicitor for the Zoning Officer
- Solicitor for UCC and Property Maintenance Appeals

9. Establish 2026 Meeting Schedule

- Regular Meetings:
    - 2nd Wednesday at 6:30 p.m.
    - 4th Wednesday at 8:00 a.m.
- Workshop Meetings:
    - 3rd Wednesday at 6:30 p.m.

10. Administrative and Financial Actions

- Tax Collector salary
- Mileage reimbursement rate
- Official depositories for Township funds
- Check-signing authorization
- Policy for payment of bills
- Authorization for emergency checks
- Monthly spending limit for Treasurer
- Treasurer's Bond amount
- Monthly emergency spending limit for Maintenance Superintendent
- Wage schedule for Township employees
- Overtime policy
- Payday schedule
- Authorization for emergency pay advances
- Disposal of records under the Municipal Records Manual

11. Public Comment (Non-Agenda Items)

12. Adjournment

Join Meeting via Zoom:
https://us02web.zoom.us/j/83270086030?pwd=GAvGdwcUCL0anw8nlmbKd1fbncmfYr.1
Meeting ID: 832 7008 6030
Passcode: 790568