Barrett Township Supervisors
Minutes of Regular Meeting on May 13, 2026 – 6:30 P.M.

1. A regular meeting of the Barrett Township Supervisors was held on Wednesday May 13, 2026, at the Administrative Offices (BARC) on Route 390 in Cresco, PA. The meeting was called to order at 6:30 P.M. by Grant Hilfiger.

Present: Grant Hilfiger, Bill Pipolo, Darryl Speicher, Sean Anlauf, Patti O'Keefe, Nichole Irvin, and the public.

2. Grant Hilfiger opened the meeting with the Pledge of Allegiance.
3. Grant Hilfiger addressed public comments on agenda items. Multiple residents offered public comment on the proposed Property Maintenance Ordinance (Chapter 375). Speakers included Philip Conroy, Nicole Prussman, Michelle Sisag, Jeff Stevens, David Fahad, Gary Pope, James Counterman, and others. Concerns raised included vague language around vacant property registration, nuisance definitions, vehicle storage, broad enforcement authority, and potential constitutional issues. The board acknowledged public comments, noted that several items (including dandelions) had already been removed from the draft, and committed to further public review before adoption.
4. Grant Hilfiger made a motion to approve the Supervisor Workshop Meeting Minutes of April 15, 2026. The motion was seconded by Darryl Speicher. All supervisors voted aye and the motion carried.
5. Grant Hilfiger made a motion to approve the Supervisor Meeting Notes of April 22, 2026. The motion was seconded by Darryl Speicher. All supervisors voted aye and the motion carried.
6. **Bills**

a. Grant Hilfiger made a motion to approve the bills for April 22, 2026. The motion was seconded. All supervisors voted aye and the motion carried.

| Bills from April 22, 2026 | |
|---|---|
| General: $87,498.94 | Park: $130.92 |
| Open Space: $448.84 | Fire: $7,158.18 |
| Ambulance: $2,009.58 | Library: $6,035.65 |
| State: $38.07 | |

b. Grant Hilfiger made a motion to approve the bills for April 29, 2026. The motion was seconded. All supervisors voted aye and the motion carried.

| Bills from April 29, 2026 | |
|---|---|
| General: $13,058.80 | Fire: $2,253.41 |
| Ambulance: $7,169.57 | Library: $21,533.98 |
| Park and Rec: $91.10 | |

c. Grant Hilfiger made a motion to approve the bills for May 6, 2026. The motion was seconded. All supervisors voted aye and the motion carried.

| Bills from May 6, 2026 | |
|---|---|
| General: $15,249.79 | Open Space: $85.00 |
| Park: $157.72 | Fire: $300.00 |

7. **Reports**

a. Grant Hilfiger made a motion to approve payroll for the pay period ending April 29, 2026. The motion was seconded. All supervisors voted aye and the motion carried.

| Payroll PPE: April 29, 2026 | |
|---|---|
| Gross Wages: $23,612.48 | Federal Tax Liability: $1,741.77 |
| State Tax Liability: $724.91 | Net Wages: $23,612.48 |

b. Grant Hilfiger read the April 2026 Pocono Mountain Regional Police Report for Barrett Township. The motion to approve was seconded by Darryl Speicher. All supervisors voted aye and the motion carried.

| April 2026 PMR Police Report – Barrett Township | |
|---|---|
| Total Calls: 65 | Complaints: 59 |
| Accidents: 6 | Criminal Arrests: 5 |
| Traffic Arrests: 16 | Vehicle Code Warnings: 28 |
| Hours Under Allocation: 101.19 | |

Discussion followed regarding the department being under its allocated hours. It was explained that hours fluctuate seasonally, with summer bringing longer events, meetings, paperwork, and court appearances.

c. Grant Hilfiger made a motion to accept the Pocono Mountain Regional EMS Report. The motion was seconded. All supervisors voted aye and the motion carried.

| April 2026 EMS Report – Barrett Township | |
|---|---|
| April Calls: 39 | Year-to-Date Calls: 151 |

d. Grant Hilfiger made a motion to approve the Monroe County Call Center Overdose Report. The motion was seconded. All supervisors voted aye and the motion carried.

| April 2026 Overdose Report | |
|---|---|
| April Overdoses: 0 | Year-to-Date Overdoses: 0 |

e. Grant Hilfiger made a motion to accept the April 2026 Permits Issued report. The motion was seconded. All supervisors voted aye and the motion carried.

| April 2026 Permits Issued | |
|---|---|
| Building Permits: 7 | Zoning Permits: 6 |
| Septic: 2 | |

f. Darryl Speicher presented the Road Department Report. Grant Hilfiger made a motion to accept the road report. The motion was seconded. All supervisors voted aye and the motion carried. Report highlights included:

- Pothole patching ongoing throughout the township.
- New crack sealer for macadam acquired and in active use.
- Brush trimming underway; advance notification requirements established.
- Fish fencing installed at Ice Lake for trout season.
- Mowing in progress; trucks stripped of winter equipment and cleaned.
- Catch basins and tail ditches cleaned; retaining wall work ongoing.

g. Grant Hilfiger made a motion to accept the Treasurer's Report. The motion was seconded. All supervisors voted aye and the motion carried.

| Treasurer's Report | |
|---|---|
| General Fund: $334,684.65 | State Fund: $202,009.31 |
| Fire Fund: $132,839.63 | LST: $12,373.60 |
| Road Machinery Fund: $40,242.59 | Open Space: $50,388.91 |
| Park and Rec: $45,466.23 | FK Capital Purchase Loan Balance Due: $503,768.00 |
| Ambulance: $1.00 | |

8. **Old Business**

- a. **Hive to Harvest Settlement Agreement and Mutual Release.** Grant Hilfiger made a motion to accept Resolution No. 2026-051326-0 authorizing the execution of a settlement agreement and mutual release in the matter of Hive to Harvest vs. Barrett Township. The motion was seconded by Darryl Speicher. All supervisors voted aye and the motion carried.
- Key terms of the settlement include:
    - A payout of $24,469.50 from the township to Hive to Harvest's attorney for legal fees.
    - Hive to Harvest retains a zero-rent, zero-utilities lease with a renewal option of up to 15 years, contingent on compliance with lease terms.
    - The township may request use of the kitchen but may be denied. Hive to Harvest carved out provisions allowing the Boy Scouts and other non-profits to use the kitchen under a shared-use arrangement, subject to Department of Agriculture inspections.
    - The concession stand separate from the kitchen remains available to the township.
- Discussion was held regarding the history of the lease, due diligence failures, and the board's commitment to moving forward constructively. Peter Pipolo recommended that all future leases be brought before the public and board for approval in open session.

b. **Treasurer Appointment.** Grant Hilfiger made a motion to appoint Grant Hilfiger as Treasurer of Barrett Township. The motion was seconded. All supervisors voted aye and the motion carried.

c. **Treasurer's Bond Resolution.** Grant Hilfiger made a motion to accept Treasurer's Bond Resolution 2026-051326. The motion was seconded. All supervisors voted aye and the motion carried.

d. **FCC Building Use Request.** Nicole Abrams, representing the Friendly Community Center (FCC), requested use of BARC rooms 30 and 31 for the annual Estate and Treasure Sale from August 5–10, 2026, with fees waived. Grant Hilfiger made a motion to approve the FCC's use of rooms 30 and 31 from August 5–10 at no charge. The motion was seconded. All supervisors voted aye and the motion carried.

e. **Chapter 375 Property Maintenance Ordinance – Advertising and Special Meeting.** Discussion was held regarding the process for formally advancing the draft Property Maintenance Ordinance. The solicitor clarified that advertising the ordinance does not constitute adoption; it initiates a public review process. Concern was raised by Mark Fisher regarding Section 375-8, Subsection 1, pertaining to inoperable vehicles on business properties; the solicitor confirmed the exemption for operating businesses performing active repair is included in the draft.

Grant Hilfiger made a motion to advertise the draft Property Maintenance Ordinance and hold a special public meeting on **May 28, 2026 at 6:30 PM** dedicated solely to review of the ordinance. The motion was seconded. All supervisors voted aye and the motion carried.

9. **New Business**

a. **Jeff Siglund Land Development and Subdivision Application.** The board acknowledged receipt of a land development and subdivision application submitted by Jeff Siglund. No motion required.

b. **BARC Building Use Forms and Security Policy.** Patti raised the need for standardized building use forms for all BARC events and noted the lack of documentation for events such as Rotary concerts. Mark Fisher raised the question of security given the increasing number and size of events at BARC. The board agreed to develop standardized building use forms and consider a formal security policy; item to be placed on a future agenda.

10. **Correspondence**

a. Certificate of Insurance received from Burke Construction LLC. Noted for the record.

11. **Miscellaneous / Non-Agenda Business**

a. **Upcoming Concert at BARC (BEDCO / Five Villages Event).** Sherry Sneed, an adjacent property owner, expressed concerns about noise, trespassing, and trash from past and upcoming large events at BARC. She requested the board consider moving the bandstand, providing security, ensuring cleanup, and arranging medical support for large crowds. Peter, board member and Rotary Club president, provided clarification that the Five Villages concert is a community event funded entirely by a private benefactor, running 6:00 PM–10:00 PM on Saturday and Sunday. Security, barricades, generators, EMS, and fire department support have all been arranged. The board acknowledged the concerns of the adjacent property owner and committed to ensuring proper planning, cleanup, and security for the event.

b. **Public Records Request.** Jason, a resident, noted that he had won four RTK appeals and was owed outstanding records from the township, with months having passed without delivery. The board chair acknowledged the obligation, cited technical difficulties, and committed to providing the records with assistance from the newly hired IT department.

12. **Public Comment**

Public comment was received on the subjects noted above. No additional items raised.

13. **Executive Session**

- Grant Hilfiger made a motion to adjourn into executive session to discuss personnel matters. The motion was seconded. All supervisors voted aye and the motion carried.
- Grant Hilfiger made a motion to reconvene the meeting. The motion was seconded. All supervisors voted aye and the motion carried.

14. **Adjournment**

- Grant Hilfiger made a motion to adjourn the meeting at 8:45 P.M. The motion was seconded. All supervisors voted aye and the motion carried.

Respectfully submitted,

Nichole Irvin

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Recording Secretary